

**AGENDA**  
**STATON ELEMENTARY SCHOOL**  
**School Organizational Team Meeting**  
**Staton ES – Virtual- Google Meet)**

**Tuesday, September 28, 2021**

**School Organizational Team Members:**

- Jaymi Clemens – Principal
- Kim Crowe – Assistant Principal
- Robert Hollowood, Science Teacher - Chair
- Jennifer Katz, 4<sup>th</sup> Grade Teacher - Secretary
- Julie Hosea, Office Manager
- Leigh-Anne Mateyka, Parent
- Shannan Ohlson, Parent
- Brian Cook, Parent

This meeting agenda is posted publicly on the school website at [www.statonelementary.com](http://www.statonelementary.com).

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in the chat on the Google Meet (virtually) or in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**Team Norms and Meeting Procedures**

- Five members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert's Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have sidebar conversations.
- Team expectations include the following:
  - We will consider the best interest of all kids and grades at Staton Elementary
  - We will show members common respect
  - We will strive to not take things personally or make them personal during discussions
  - We will keep it positive and professional
  - We will look at the "Big Picture" and consider the future of Staton Elementary and its future students
  - We will keep an open mind
  - We will support the decision of the team

**1.0 Welcome & Roll Call**

**Meeting called to order at 3:34pm.**

**2.0 Old Items**

2.1 No old items to approve

**3.0 New Items**

3.1 Final Budget Update for FY 22

Julie, Kim and Jaymi sat down with the CCSD budget analyst. They had lots of questions about the unknown with how they could use their buckets of money. The teacher could be bought back with funds, so the teacher will remain in 4th grade. Purchased with the strategic with roll over money. We only funded out of the 161 money. No grade levels will lose any teachers. We lost the humanities teacher however, there are positives with creating a new class, STEM. We are saving the extra PTO money. Our supplies budget is only about \$25,000, usually around 35-\$40,000. We will just need to watch our usage of supplies.

**General Discussion**

**4.0 Public Comment Period: 10 minutes maximum allotted**

**Meeting Adjourned at: 3:40pm**

**Next Meeting:** Wednesday, October 6, 2021 at 3:30 pm