

MINUTES
STATON ELEMENTARY SCHOOL
School Organizational Team Meeting
Staton ES – Staton Library (In Person)

Wednesday, October 6, 2021

School Organizational Team Members:

- Jaymi Clemens – Principal
- Kim Crowe – Assistant Principal
- Robert Hollowood, Science Teacher - Chair
- Jennifer Katz, 4th Grade Teacher - Secretary
- Julie Hosea, Office Manager
- Alyssa Davies, Parent
- Shannan Ohlson, Parent, - Vice Chair
- Brian Cook, Parent

This meeting agenda is posted publicly on the school website at www.statonelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in the chat on the Google Meet (virtually) or in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Team Norms and Meeting Procedures

- Five members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert's Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have side bar conversations.
- Team expectations include the following:
 - We will consider the best interest of all kids and grades at Staton Elementary
 - We will show members common respect
 - We will strive to not take things personally or make them personal during discussions
 - We will keep it positive and professional
 - We will look at the "Big Picture" and consider the future of Staton Elementary and its future students
 - We will keep an open mind
 - We will support the decision of the team

1.0 Welcome & Roll Call

Meeting Called to Order at 3:31pm.

2.0 Old Items

2.1 Approve Minutes from September Meeting

Julie Hosea motions, Shannan Ohlson seconds. Motion carries and meeting minutes are approved.

3.0 New Items

3.1 Licensed and Support Staff SOT Election Results
Robert Hollowood and Jennifer Katz / Julie Hosea

3.2 Selection of SOT Chair, Vice Chair, Secretary

Chair- Robert Hollowood Vice Chair- Shannan Ohlson Secretary- Jennifer Katz

3.3 Review of SOT Norms and Procedures

Explains the function and priorities of SOT. Our school will continue to have the SOT collaborate for decisions that will be the best for the students at our school.

3.4 After-School Activities Update

SOT will come up with a Staton Policy for after school activities that will be added to the Staton Handbook. When it comes to asking for money for clubs, club advisors should create an approximate itemized list for expenses that the money will go towards. More detailed for administration approval. We want the money generated by those students to STAY with those students and not have carry over funds. Communication to families should be consistent across all activities. Administration should sign off on the communication process.

3.5 CIP Process – Events

Review school data, take surveys on how we can improve the needs of our students, SOT analyzing the different data, what makes SBAC score proficient? If Students score 3 or 4 out of a 1-2-3-4 scale. Analyze MAP Data compared to the district. Staton is ahead in data in all grade levels in both math and ELA. Analyze Social and Emotional Competence data from CCSD. SOT took a district survey which included analyzing the data and determining why we may be there, how we can do better. We can possibly look at funding for math boot camp for SBAC in the winter to really hit our bubble kids, kids who have the potential to be proficient or the higher students who struggle to show growth. Moving CTTs to math groups in the spring could be a good strategy for those struggling students.

3.6 Future Agenda Items

3.6.1 CIP Process Continued

4.0 General Discussion

5.0 Public Comment Period: 10 minutes maximum allotted

Meeting Adjourned: 4:36pm

Next Meeting: Wednesday, October 20, 2021, at 3:30 pm