

**AGENDA**  
**STATON ELEMENTARY SCHOOL**  
**School Organizational Team Meeting**  
**Staton ES Library**  
**June, 7<sup>th</sup> 2017**  
**4:00pm**

**School Organizational Team Members:**

- Dr. Joan Lombard, Principal
- Christina Tegano-Fitch, Assistant Principal
- Teri Mann, GATE Teacher - Chair
- Robert Hollowood, Science Teacher – Vice Chair
- Patti Haire, Kindergarten Teacher
- Carrie Kern, 1<sup>st</sup> Grade Teacher
- Michael Harger, Site Based Technician
- Dawn Mae, Specialized Teaching Assistant
- Leigh-Anne Mateyka, Parent - Secretary
- Kristy Froehlich, Parent
- Nicole Hamilton, Parent
- Kristina Havill, Parent
- Gina Retke, Parent
- Carrie Robine, Parent

This meeting agenda is posted publicly on the school website at [www.statonelementary.com](http://www.statonelementary.com)

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**Team Norms and Meeting Procedures**

- Seven members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert’s Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have side bar conversations.
- Team expectations include the following:
  - We will Consider the best interest of all kids and grades at Staton Elementary
  - We will show members common respect
  - We will strive to not take things personally or make them personal during discussions
  - We will keep it positive and professional
  - We will look at the “Big Picture” and consider the future of Staton Elementary and its future students
  - We will keep an open mind
  - We will support the decision of the team

## **1.0 Welcome & Roll Call**

## **2.0 Old Items**

- 2.1 Approve Meeting Minutes

## **3.0 New Items**

- 3.1 Discussion on Assistant Principal Hiring Process
- 3.2 SOT End of the Year Procedures

## **4.0 General Discussion**

## **5.0 Information**

## **6.0 Public Comment Period: 10 minutes maximum allotted**